

CHARGE SHEET FOR ACCESS TO INFORMATION (Act 2/2000 Requests)

A. Requester's Details:

Full names and surname:	
Address:	
Reference number:	 -

B. Prepared by: (Department)

Full names and surname:	
Date:	
Signature:	
Approved (Manager):	



1. ACCESS FEES FOR REPRODUCTION 1.1 For every photocopy of an A4-size page or part thereof held on a computer or in electronic or machine-readable form R 1.10 1.2 For every photocopy of an A4-size page or part thereof held on a computer or in electronic or machine-readable form R 7.50 1.3 For a copy in a computer-readable form on compact disc R 7.50 1.4 For a copy in a computer-readable form on compact disc R70.00 1.5 For a transcription of visual images for an A4-size page or part thereof R40.00 1.6 For a copy of visual images R60.00 1.7 For a transcription of an audio record for an A4-size page or part thereof R30.00 1.8 For a copy of an audio record R30.00 1.8 For a request for access to a record by a person other than a person and requestor R50.00 1.1 The time reasonably required to search for the record for a feasure of a person al requestor R50.00 1.1 For a request for access to a record by a person other than a person al requester R50.00 1.2 Six hours as the hours to be exceeded before a deposit is payable Six hours as the hours to be exceeded before a deposit is payable 1.4 Ore third of the access fee is payable as a coposit the requestor R9.75 <th></th> <th></th> <th></th>				
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